

Executive Director Friends of Merrymeeting Bay

Friends of Merrymeeting Bay seeks an Executive Director; a passionate activist, with deep love of this place to take our group into the future. FOMB is the only organization in Maine taking a holistic approach to environmental work; mixing research, advocacy, education and land conservation. We are an active, membership-driven grassroots environmental non-profit dedicated to the preservation, protection, and enhancement of this unique ecosystem and those that relate to it.

Merrymeeting Bay is a freshwater tidal estuary of international significance, known for its populations of rare plants, anadromous fish, and migratory waterfowl.

The successful applicant will be *passionate about our mission and the strategies (including litigation) therein*. You must be able to work efficiently and independently from a home office or ours, recognize priorities and work under the direction of the Steering Committee overall and the Chair in particular. Applicant should live in or be willing to relocate to the Bay area and be *eager to learn*.

Candidates should be experienced in foundation and non-foundation fundraising, grassroots organizing, volunteer outreach and administrative tasks. Experience in land protection, advocacy, research, and education is very desirable. Database management (Excel and Access) competence as well as *excellent writing and verbal skills* are essential. Knowledge of HTML to help maintain website will be useful.

This is a full-time position. Salary (33-49K range) is commensurate with experience and qualifications. Benefits include a flexible work schedule, sick and vacation policy, and additional contribution towards health care. Some evening and weekend work is required. Passion for the work and the environment are key.

Send resume, three references, and two writing samples (one should be a brief hypothetical Letter of Interest [LOI] submitted to FOMB [as a potential grantor], for a piece of conservation land you want to protect or dam you want to remove; and the other, your choice) to Ed Friedman at Friends of Merrymeeting Bay, P.O. Box 233, Richmond, ME, 04357 or email to edfomb@comcast.net . Position closes when suitable candidate is hired. Electronic submissions are preferred. Questions can be directed to Ed at 207-666-3372.

More information about FOMB and complete job description may be obtained from our web site at www.friendsofmerrymeetingbay.org . Particularly useful materials may be found under the "Cybrary" and "Newsletter" links.